

NORTH BAY REGIONAL HEALTH CENTRE (NBRHC)

Policy and Procedure		Policy Number	ADM-BO-017		
Title Board Education		Policy category	<input type="checkbox"/> Departmental <input type="checkbox"/> Organization Wide <input checked="" type="checkbox"/> Board		
			Manual		
		<input type="checkbox"/> New	<input checked="" type="checkbox"/> Minor	<input type="checkbox"/> Major	<input type="checkbox"/> Reviewed, no change
Origination Date		Developer			
Effective Date (date this version came into effect)	Reviewed by Governance September 2014 Approved by Board October 17, 2014 Reviewed by Governance June 23, 2016 Approved by Board September 16, 2016 Reviewed by Governance November 22, 2018 Approved by Board December 6, 2018 Reviewed by Governance March 28, 2019 Approved by Board April 18, 2019				
Cross References (NBRHC or legacy organization policies)		Comparable Policy from service provider within NBRHC Facility			

NOTE: This is a **CONTROLLED** document for internal use only, any document appearing in a paper form should **ALWAYS** be checked against the online version prior to use.

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1.0 Purpose

Ensure Board members and the Board as a whole maintain at least a minimum standard of education.

2.0 Policy Statement

The Board recognizes that the continuing education of Directors is an important requirement of effective governance and that it is essential that Directors be fully informed with respect to the background and context of the issues they are called upon to address.

3.0 Minor Revision History

Not applicable.

4.0 Definitions

Not applicable.

5.0 Materials required

Not applicable.

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6.0 Procedure

6.1 General Guidelines

- The Board will approve an annual budget that matches the need of individual Director's and full Board education, while maintaining good stewardship of our resources.
- Directors are encouraged to participate in local, regional and provincial events geared to strengthening governance.
- Board education sessions will be provided at regular Board meetings and these are considered to be one component of a Director's development plan.
- New Directors will be encouraged to consider attending the Essential Certification in Healthcare Governance for New Directors program. Individual development needs and aspirations will be discussed by the Director and the Vice Chairs on an annual basis.
- NBRHC endorses GCE (Governance Centre of Excellence) events and Director's College, especially for those Directors in leadership roles.
- Efforts will be made to bring Board education programs into the local region to facilitate Board attendance. Where possible, partner agencies will be included in governance educational opportunities.
- Directors will be requested to provide a brief written report on the benefits of each educational session, and to speak to it if required at a Board meeting.

- Directors are encouraged to take advantage of videoconferences, webinars that are made available.

6.2 Education Needs Assessment

- Directors shall outline their individual educational needs as part of the annual self-evaluation process lead by the Committee, and during their annual planning interview with the Vice Chairs. In addition, post Peer Evaluation, there is the opportunity for the Director and the Board Chair to meet, and this may also inform the Director’s learning plan.

7.0 Documentation

Not applicable.

8.0 Appendices/Educational Materials

Not applicable.

9.0 References

American College of Healthcare Executives, CEO Circle White Paper, January 2006, OHA Guide to Good Governance – Third Edition

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10.0 Content Experts/Stakeholders

Content Expert/Stakeholder	Date Sent/Reviewed
Governance Committee	June 23, 2016 November 22, 2018 March 28, 2019
Board of Directors	September 9, 2016 December 6, 2018 April 18, 2019

11.0 Signing Authority Approval

Position	Date Signed
Chair, Board of Directors	